

**UNITED STATES DEPARTMENT OF THE INTERIOR
MINERALS MANAGEMENT SERVICE
GULF OF MEXICO OCS REGION**

NTL No. 98-22

Effective Date: October 5, 1998

**NOTICE TO LESSEES AND OPERATORS OF FEDERAL OIL, GAS, AND SULPHUR
LEASES ON THE OUTER CONTINENTAL SHELF, GULF OF MEXICO OCS REGION**

**Reorganization of the Office of Field Operations to Activate the Lake Charles District,
Realign the District Boundaries, and Establish District and Pipeline Section
Procedures for After-Hours, Weekend and Holiday Calls, and Related Submittals**

This Notice to Lessees and Operators (NTL) supersedes NTL's 88-07, dated September 15, 1988; 95-05, dated September 1, 1995; 96-02, dated February 1, 1996; 96-06, dated October 1, 1996; 97-14, dated May 19, 1997; 98-01, dated March 10, 1998; and 98-03, dated May 21, 1998. It updates cited regulatory authorities and reporting requirements, and includes a statement regarding the Paperwork Reduction Act of 1995.

Most importantly, this notice advises you that we have activated the Lake Charles District and at the same time realigned all district boundaries. Attachments I and II describe and illustrate this realignment. Effective immediately, you must direct all telephone calls, telefaxes, and applicable paperwork (Applications for Permit to Drill, Sundry Notices, Well Completion Reports, and other required information) to the appropriate district office according to this reorganization and the procedures described below. Continue to direct your applications, notices, reports, and submittals regarding activities in the Corpus Christi Subdistrict to the Lake Jackson District office.

Addresses, telephone numbers, and beeper numbers for Minerals Management Service district offices and the regional Pipeline Section follow:

Office	Address	Office Number	Fax Number	Emergency Beeper Number
New Orleans District	990 N. Corporate Dr., Suite 100, New Orleans, LA 70123-3392	(504) 736-2505	(504) 736-2836	(504) 538-0231
Houma District	3804 Country Drive, P.O. Box 760, Bourg, LA 70343-0760	(504) 853-5884	(504) 879-2738	(504) 580-5367
Lafayette District	201 Energy Parkway, Suite 410, Lafayette, LA 70508	(318) 262-6632	(318) 262-6620	(318) 273-7366
Lake Jackson District	Oak Park Center, 102 Oak Park Dr., Suite 200, Clute, TX 77531	(409) 265-7147	(409) 265-7206	(409) 237-7322
Lake Charles District	620 Esplanade St., Suite 200, Lake Charles, LA 70605-2984	(318) 477-1265	(318) 477-9889	(318) 493-0716
Pipeline Section	1201 Elmwood Park Boulevard, New Orleans, LA 70123-2394	(504) 736-2591	(504) 736-2408	(504) 423-5340

Regular district office hours are 7 a.m. to 4:00 p.m., Monday through Friday. You should direct all calls outside these hours to the beeper number for the appropriate district or Pipeline Section.

Engineering personnel assigned to respond after-hours will return your calls. You should make after-hours calls related to activities in the Corpus Christi Subdistrict to the Lake Jackson beeper number. **NOTE:** Direct your calls unrelated to district or pipeline activities to the regional office at (504) 736-2845 between 8 a.m. and 4:30 p.m., Monday through Friday.

Calls Related to Drilling or Production Operations

Limit calls requesting non-emergency operational approvals to regular office hours. Your calls outside regular office hours must be for emergencies or to request approval to avoid rig or facility shut in. We will return your calls the same day within a reasonable response time; however, you may experience a delay in some instances if assigned response personnel must attend to other more immediate matters.

According to 30 CFR 250.119(a) and (b), you must immediately notify the appropriate district office to report fires, explosions, blowouts, fatalities, or serious personnel injury.

For non-emergency situations outside of regular office hours (such as postponement of BOP tests covered by 30 CFR 250.407(e)(3), equipment lost overboard, etc.), you may telefax the appropriate district office instead of making oral notification. We will accept the date and time of the telefax as the date of notification.

Calls Related to Pipelines

You must immediately notify the Pipeline Section of any serious accident, serious injury or fatality, fire, explosion, oil spills of 1 barrel or more or gas leaks related to lease term or right-of-way grant pipelines.

You should call the Pipeline Section during regular office hours to make the notifications required by 30 CFR 250.1008(a), (c), and (d); and, when possible, the pipeline repair notification required by 30 CFR 250.1008(e). If you cannot make a repair notification during regular office hours, call the Pipeline Section beeper number listed above. However, in those cases where you install a clamp and fully comply with 30 CFR 250.1003(b) and (c) to make the repair, you may notify us on the first business day after you begin the repair procedure.

Spill Reporting

As required by 30 CFR 254.46(a) and (b) you must immediately notify the National Response Center (1-800-424-8802) of all spills or sightings of oil or other liquid pollutants. You must also report all spills of 1 barrel or more to the appropriate district without delay.

For spills related to drilling or production operations:

- Telefax the appropriate district office to report spills of 10 barrels or less.
- Telephone the appropriate district office to immediately report spills in excess of 10 barrels.

Telephone the Pipeline Section to immediately report all pipeline spills of 1 barrel or more.

Within 15 days, confirm all spills of 1 barrel or more in a written follow-up report to the appropriate district office. For any spill of 1 barrel or more from your facility, your follow-up

report must include the cause, location, volume, and remedial action taken. In addition, for spills of more than 50 barrels, your report must also include information on the sea state, meteorological conditions, and the size and appearance of the slick.

Paperwork Reduction Act of 1995 Statement

The collections of information referred to in this NTL provide clarification, description or interpretation of requirements contained in 30 CFR 250, Subparts A, D, and J and 30 CFR 254. The Office of Management and Budget (OMB) approved the information collection requirements in these regulations and associated MMS Forms. The OMB control numbers are: 1010-0030 for Subpart A; 1010-0053 for Subpart D; 1010-0050 for Subpart J, 1010-0091 for 30 CFR 254; 1010-0044 for Form MMS-123, Application for Permit to Drill; 1010-0045 for Form MMS-124, Sundry Notices and Reports on Well; and 1010-0046 for Form MMS-125, Well Summary Report. This NTL does not impose additional information collection requirements subject to the Paperwork Reduction Act.

If you have any questions please contact the Gulf of Mexico regional office of Field Operations at (504) 736-2845.


Chris G. Oynes
Regional Director

Attachments

ATTACHMENT I

MINERALS MANAGEMENT SERVICE DISTRICT AREA OF RESPONSIBILITY
FIELD OPERATIONS, GULF OF MEXICO OCS REGION

October 5, 1998

NEW ORLEANS DISTRICT

Apalachicola (AP)
 Atwater (AT)
 Breton Sound (BS)
 Chandeleur Area (CA)
 Chandeleur Area, E. Add.
 Chandeleur Sound (SC)
 Charlotte Harbor (CH)
 De Soto Canyon (DC)
 Destin Dome (DD)
 Dry Tortugas (DT)
 Ewing Bank - (EW) Those blocks east of a
 line extending south from the west side of
 Ewing Bank 787 including those Ewing Bank
 blocks north and east of Grand Isle S. Add.
 Florida Middle Ground (FM)
 Gainesville (GV)
 Grand Isle (GI)
 Grand Isle, S. Add.
 Henderson (HE)
 Howell Hook (HH)
 Key West (KW)
 Lloyd (LL)
 Lund (LU)
 Main Pass (MP)
 Main Pass, E. Add.
 Main Pass, S. Add.
 Miami (MA)
 Mississippi Canyon (MC)
 Mobile (MO)
 Pensacola (PE)
 Pulley Ridge (PR)
 Rankin (RK)
 South Pass (SP)
 South Pass, E. Add.
 South Pass, S. Add.
 St. Petersburg (PB)
 Tarpon Springs (TP)
 The Elbow (EL)
 Viosca Knoll (VK)
 West Delta (WD)
 West Delta, S. Add.

HOUMA DISTRICT

Bay Marchand (BM)
 Ewing Bank - (EW) Those blocks west of a
 line extending south from the west side of
 Ewing Bank Block 787.
 Green Canyon (GC)
 Ship Shoal (SS)
 Ship Shoal, S. Add.
 South Timbalier (ST)
 South Timbalier, E. Add.
 South Pelto (PL)
 Walker Ridge (WR)

LAFAYETTE DISTRICT

Eugene Island (EI)
 Eugene Island, S. Add.
 Garden Banks - (GB) Those block east of a
 line extending south from the west side of
 block 64.
 Keathley Canyon - (KC) Those blocks east
 of a line extending south from the west side
 of block 20.
 South Marsh Island (SM)
 South Marsh Island, N. Add.
 South Marsh Island, S. Add.

LAKE CHARLES DISTRICT

East Cameron (EC)
 East Cameron, S. Add.
 Garden Banks - (GB) Those blocks west of a
 line extending south from the east side of
 block 63, and east of a line extending south
 from the west side of block 143.
 Keathley Canyon - (KC) Those blocks west of a
 line extending south from the east side of
 block 19, and east of a line extending south
 from the west side of block 11.
 Sabine Pass (Louisiana) (SA)
 Vermilion (VR)
 Vermilion, S. Add.
 West Cameron (WC)
 West Cameron, S. Add.
 West Cameron, W. Add.

LAKE JACKSON DISTRICT

Alaminos Canyon (AC)
 Brazos (BA)
 Brazos, S. Add.
 East Breaks (EB)
 Galveston (GA)
 Galveston, S. Add.
 Garden Banks - (GB) Those blocks west of a
 line extending south from the east side of
 block 142.
 High Island (HI)
 High Island, E. Add.
 High Island, E. Add., S. Ext.
 High Island, S. Add.
 Keathley Canyon - (KC) Those blocks west of a
 line extending south from the east side of
 block 10.
 Mustang Island, E. Add. Blocks A-39 through
 A-49, A-69 through A-79, A-103, and A-104.
 Sabine Pass (Texas) (SX)

CORPUS CHRISTI SUBDISTRICT

Corpus Christi (CC)
 Matagorda Island (MI)
 Mustang Island (MU)
 Mustang Island, E. Add. Except blocks
 A-39 through A-49, A-69 through A-79,
 A-103, and A-104.
 North Padre Island (PN)
 North Padre Island, E. Add.
 Port Isabel (PI)
 South Padre Island (PS)
 South Padre Island, E. Add.

Attachment II

